



MINUTES OF THE MANAGING COMMITTEE MEETING NO. 23/2020

DATE : 28 May, 2020
DAY : Thursday
TIME : 12.00 Noon
VENUE/ PLATFORM : Google Meet

MEMBERS PRESENT

- 1 **DR V K AHUJA, CHAIRMAN, SMC**
- 2 **MR C K SAMANTA, BUH (BUSINESS UNIT HEAD)**
- 3 **MS ASHA PRABHAKAR, SECRETARY, SMC**
- 4 Mr Kanishk Khullar, Member, SMC
- 5 Mr Nikhil Channa, Member, SMC
- 6 Mr S K Bhattacharya, Advisor, CES & Member, SMC
- 7 Mr Arvind Bhatia, Principal, BBPS (BV) & Member, SMC
- 8 Ms Rekha Sharma, Advisor CES
- 9 Mr Prabhat Ram, AGM(HR), APCPL & Member, SMC
- 10 Mr Jagmohan, AGM (Finance), Member, SMC
- 11 Mr Vikash (Parent Rep)
- 12 Ms Kapila Rekhi (Teacher Rep)
- 13 Mr Anil Kumar Garg, Ex Officio Member, (Principal)

MEMBERS ABSENT

- 1 Mr L V Sehgal, Jt Secretary, CES & Member, SMC
- 2 Mr R K Gupta, Member, SMC
- 3 Mr. Sanjeev Godara (Parent Rep)
- 4 Mr. Mukesh Kumar (Teacher Rep)

PROCEEDINGS:

The Chairman, SMC, Dr. V.K.Ahuja, welcomed all the members to the 23rd Meeting of the School Managing Committee and expressed his deep heartfelt gratitude towards the corona warriors who with their endearing qualities on display have saved humanity.

The Chairman, Dr. V.K.Ahuja, extended his heartfelt thanks to the former CEO, APCPL, Mr. G Krishnamoorthy for his relentless support to BBPS-Jharli and at the same time welcomed BUH (Business Unit Head), APCPL, Mr. C K Samanta to preside over the meeting on behalf of APCPL. Following the welcome note, the items on agenda were taken up for discussion.

1. **CONFIRMATION OF MINUTES.** The minutes of the 22nd meeting of the School Managing Committee, scheduled in the month of February 2020 could not be held due to superannuation of CEO, APCPL, Mr. G Krishnamoorthy and further due to the ongoing lockdown period. However, brief minutes were circulated via e-mail for the perusal of members.
2. **ACTION TAKEN REPORT.** The Principal presented the Action Taken Report on the proceedings of the last meeting of the Managing Committee Meeting held on 24 January, 2019 for the information of all the members.

<u>S.No.</u>	<u>Content</u>	<u>Decision</u>	<u>Action Taken</u>
1	Confirmation of Minutes	Confirmed	The minutes of the 22 nd Managing Committee Meeting circulated on 09 April 2020 were presented before the members. They were read and confirmed.

2.	Staff Matters	-	Ratified
3.	Principal's Report	-	The same was reviewed and all suggestive measures asked for were incorporated. The report was placed before the members for a period of 01 April, 2020 to 27 May, 2020

3. **ADOPTION OF THE SCHOOL BUDGET 2020-2021.** The Annual Budget for the session 2020-2021 was presented by the School Principal and after due deliberation, the members unanimously approved the School Budget 2020-2021. Ms. Asha Prabhakar, Secretary, BBPS-Jharli, requested BUH (Business Unit Head), APCPL, Mr. C K Samanta and HR officials to reimburse the pending GST on Shortfall and the Management Fee. Mr. C K Samanta ensured to clear off all the dues at the earliest after having a discussion with APCPL Corporate Office.

- Owing to no increase in school fee and hike in establishment costs, there is a deficit of Rs. 21,41,744/- in the school budget.
- Provision of Rs. 5,00,000/- for Anti-COVID measures has been taken into consideration for session 2020-2021.
- Liability against Gratuity and Leave Encashment of Rs. 22,14,477/- till 31.03.2019 has been booked.

4. **FEE STRUCTURE 2020-2021.** The Principal briefed the members about the Fee Structure for the session 2020-2021 and said that as per Haryana Government Order No. 8/27-2013 P.S. (2) dated 23.04.2020, the school is to charge the tuition fee without any hike permitted for year 2021 on a monthly basis only.

5. **STAFF MATTERS** - The Principal placed the following cases before the members.

5.1 **SUPERANNUATION** : NIL

5.2 **APPOINTMENT OF STAFF (TEMPORARY BASIS)**

S.NO	NAME/ DESIGNATION	QUALIFICATION	CONSOLIDATED SALARY PER MONTH	CONTRACT EXPIRY	NATURE OF APPOINTMENT
1	Dr Jitender Singh (Librarian)	B A, MMC, MBA, B LISC, M LISC, PGDLAN, PHD IN LIS	32,000/-	31.03.2020	Temporary
2	Ms Jyoti PRT (English)	B A (Eng. Hons.), M A (Eng.), B Ed	32,000/-	31.03.2020	Temporary
3	Ms Preksha Seth PRT (Maths)	B Com, M Com, B Ed	32,000/-	31.03.2020	Temporary
4	Kanchan Dhariwal PRT (Social Studies)	B COM B. ED	25,000/-	31.03.2020	Temporary

- The appointment of staff members at S.No. 2,3 & 4 has been extended upto **12.06.2020** due to continuation of online classes as per the directives of Secretary, SMC.
- The above posts will be advertised for regularization upon Re-opening of School.

5.3 **RESIGNATION** : NIL

6. **PRINCIPAL'S REPORT**

Welcoming all the members to the 23rd School Managing Committee, the Principal read out the report of the school's activities conducted during the period of March, April & May.

6.1 **ENROLMENT**

As on 28th May 2020, total number of students from Pre Primary-I to Class-X is 274 (APCPL – 137, NON APCPL - 105, EWS- 10, GEM-10, SW-12).

6.2 **ACADEMICS**

- **BBPS Jharli students are being 'homeschooled' and online classes have replaced traditional classrooms in the wake of COVID-19. Online classes have been organised through Google Meet to continue the hassle-free teaching-learning process from Pre-School to class X since 1st April 2020.**
- During these unprecedented times, the school teachers have been trained and made to learn new technologies for on-line education delivery.
- With G-suite platform for teaching, the staff has been able to create opportunities for learning and streamline various tasks for students and teachers and are using various tools to provide impactful lessons.

New Software/ Application Implemented:

- **Google Classroom and Google Meet** : Study materials are created and uploaded by the teachers on google classroom on a regular basis and online teaching is being taken through the google meet platform.
- **Jam Board/ White Board** : The entire teaching staff is now equipped to handle Jam Board.
- **Google Form** : Staff is well trained to check the learning outcomes of students through Google Forms.

Evaluation of Class Test/ Term Exams:

- **Primary Classes** : Term-I Assessment commenced online through 'Google Form' spread from 01.05.2020 to 15.05.2020 and scores have been released.
- **Middle Classes** : Class Test commenced online through 'Google Form Assessment' spread from 01.05.2020 to 15.05.2020 and scores have been released.
- **Secondary Classes** : Class Test commenced online through 'Google Form Assessment' spread from 01.05.2020 to 15.05.2020 and scores have been released.

Time Table:

- Online Time Table is being strictly adhered to.
- Weekly Online Time Table is circulated (w.e.f. April 1, 2020) to the subject teachers and the ADMS teachers.
- 15 online periods of 45 minutes duration each per week have been allocated to primary classes.
- 18 online periods of 45 minutes duration each per week have been allocated to middle and Secondary Classes.

PTM:

- The report cards of all the classes were mailed to the parents of the session 2019-2020.
- On-line PTM from PS to class X was held on 'Google Meet' by the respective class in-charges to take the feedback periodically of online classes and the teaching methodology.

MONTHLY ASSIGNMENTS:

With the view to recapitulate the lessons taught, assignments were given to all students for the duration of April & May 2020.

INSPECTION SCHEDULE:

Class Inspection of all the online classes is being conducted on daily basis.

6.3 SCHOLASTIC & CO-SCHOLASTIC ACTIVITIES

6.3.1 Special Days/ Events: The school continuous to strive with its good practices during lock down and information is being disseminated through video talks, posters and school's website.

S.No.	Name of the Event	Date/Week
1.	Earth Day	22.04.2020
2.	English Language Day	23.04.2020
3.	World Dance Day	29.04.2020
4.	World Asthma Day	30.04.2020 to 04.05.2020
5.	Mother's Day	10.05.2020
6.	COVID-19 Awareness Programme	15-04.2020 to 05.05.2020
7.	National Anti-Terrorism Day	21.05.2020

- **Earth Day:**

BBPS Jharli organized Poster Making (How to Save Earth from Corona), Mask Making, Slogan Writing and Draw & Colour Mother Earth Activities.

- **World English Language Day:**

The celebration aimed to entertain as well as inform the young aspirants with the goal of increasing awareness by conducting Declamation Activity, Writing Biographical Sketch of William Shakespeare and his contribution, Poetry Recitation. The students sent short video- recordings and made the event a success.

- **World Dance Day:**

BBPS Jharli enthused with the joy of dancing, celebrated 'World Dance Day' on 29th April with great zeal and fervor. Amid the COVID-19 lockdown, students sent their dance videos articles on Dance. Students performed different dance forms classical, semi classical, folk and western.

- **World Asthma Day:**

The Science club of BBPS-Jharli apprised the students about the precautionary measures of Asthma through yoga and a brief lecture during online classes.

- **Mother's Day:**

To celebrate the bond of love and everlasting affection, literary club celebrated the day with full verve. Pre-Primary and Classes I-II participated in Poetry recitation, students of classes III-V made colourful cards whereas classes VI –X used different innovative ways to express their gratitude.

- **COVID-19 Awareness Programme:**

Considering the seriousness of COVID-19, BBPS-Jharli conducted an awareness programme against this deadly disease. The best videos were uploaded on school's website and school's you-tube channel.

- **National Anti-Terrorism Day :**

Integrity and Value Education Club organised Hindi Poem Recitation competition for classes I to X. Students participated with great enthusiasm and recited Patriotic Hindi Poem and sent its videos.

6.3.2 Online Class Activities during the month of April & May 2020

The following Class Room Activities were conducted during the period of report:

- **Pre-School & Pre-Primary**

ACTIVITIES OF PRE-SCHOOL APRIL & MAY 2020		
S.NO.	ACTIVITY	DATE
1.	Maths - Introduction of circle with Clay Modelling Activity	08-04-2020
2.	Maths- Pre- Number Concept (Big and Small)	09-04-2020
3.	Maths Activity - Paste five Circle Shaped real things	10-04-2020
4.	EVS -My Shadow Activity	13-04-2020
5.	EVS Activity- Why do we wash our hands?	15-04-2020
6.	EVS Activity - Me and My Body (Hand and Mouth) Stick Puppets	16-04-2020
7.	EVS Activity- Me and My Body (Nose, Ear and Eye)	17-04-2020
8.	MATHS- Pre-Number Concept and Circle Shape	20-04-2020
9.	Pairing Activity- Big & Small concept	21-04-2020
10.	Earth Day Celebration – Art Activity	22-04-2020
11.	Sorting Activity	23-04-2020
12.	Role play Activity	24-04-2020
13.	Hand Wash Activity	27-04-2020
14.	Activity 1- Paper Napkin folding	28-04-2020
15.	Activity: How to do Namaste	29-04-2020
16.	Activity 1 - Let's Sail in Self Made Boat	01-05-2020
17.	Pre- Number Concept –More & Less	04-05-2020
18.	Shape – Triangle(Revision of Big and small concept)	05-05-2020
19.	Selfie Corner	06-05-2020
20.	Shoe Size (Big & Small Shoe)	07-05-2020
21.	Activity 1: Paper Crumpling Mother's Day Activity: Making of Lemonade	08-05-2020
22.	Table Etiquettes	18-05-2020
23.	Activity –Fruits Paring Activity	19-05-2020
24.	Activity –Yummy Ice- Cream!	20-05-2020
25.	Activity - "My Crunchy Vegetables"!	21-05-2020
26.	Activity- Print-0- Mania (Vegetable printing)	22-05-2020

ACTIVITIES OF CLASS PP APRIL & MAY 2020		
S.NO.	ACTIVITY	DATE
1.	BaanuTaanuaurHaraaTota (story about colors)	06-04-2020
2.	Number Flower	10-04-2020
3.	Baisakhi(Couloring Activity)	13-04-2020
4.	A-Z Picture Drawing	17-04-2020
5.	Fun With Letters And Sounds	21-04-2020
6.	Hand Printing Activity On World Earth Day	22-04-2020
7.	Sing With Me Activity On World Earth Day	22-04-2020

8.	English Poetry Recitation	23-04-2020
9.	Story Retelling And Opposite Words Activity(The Very Hungry Catterpillar)	25-04-2020
10.	Jumping Forward and Backward	27-04-2020
11.	International Dance Day And COVID-19 Awareness Programme	29-04-2020
12.	Letters Joining	29-04-2020
13.	Hindi Poem Recitation	01-05-2020
14.	Story Retelling (The Mixed Up Chameleon)	05-05-2020
15.	Mother's Day Card Decoration	08-05-2020
16.	Family Tree Activity	11-05-2020
17.	Hindi Story Retelling	12-05-2020
18.	Frog Mask Making activity	12-05-2020
19.	Jumping Like A Frog(National Frog Jumping Day)	13-05-2020
20.	Thumb Painting Activity(Summer Fruits)	15-05-2020
21.	Matching and Sequencing of Vyanjan	19-05-2020
22.	Before and After Numbers.	20-05-2020
23.	Letter joining with word family	22-05-2020
24.	Animal and its sound (Role Play Activity).	23-05-2020

- **PrimaryDepartment**

ACTIVITIES OF CLASS -I APRIL & MAY 2020		
S.NO.	ACTIVITY	DATE
1.	Slogan Writing	22-04-2020
2.	English Poetry Recitation	23-04-2020
3.	Asanyukt Mudras (Single hand gestures)	24-04-2020
4.	Fruity Sense(EVS)	26-04-2020
5.	Sound Corner(EVS)	28-04-2020
6.	Pledge On Human Values	27-04-2020 to 30-04-2020
7.	Poster Making competition on Covid-19	01-05-2020 to 05-05-2020
8.	Introducing Yourself	04-05-2020
9.	Varmala Puzzle (Hindi)	05-05-2020
10.	Video on Self introduction	05-04-2020 to 07-04-2020
11.	Digital Card Making	08-05-2020 to 10-05-2020

ACTIVITIES OF CLASS -II APRIL & MAY 2020		
S.NO.	ACTIVITY	DATE
1.	Name-Tag Making	03-04-2020
2.	Drawing own figures using horizontal, vertical, slanting and curved lines	03-04-2020
3.	Playing snakes and ladders for the purpose of counting numbers	07-04-2020
4.	Paste square using origami sheet to make shape with it	10-04-2020
5.	Asanyukt Mudras (Single Hand Gesture)	13-04-2020
6.	Sound Corner Activity	14-04-2020
7.	Bandarwal Making using shapes	17-04-2020
8.	Family Tree	01-05-2020
9.	Studying place value through abacus and beads strings	01-05-2020
10.	National Anti – Terrorism Day	21-05-2020
11.	Bio- Diversity Day	22-05-2020

ACTIVITIES OF CLASS -III APRIL & MAY 2020		
S.NO.	ACTIVITY	DATE
1.	Slogan Writing (World Earth Day)	22-04-2020
2.	English Poetry Recitation(World English Language Day)	23-04-2020
3.	Pledge On Human Values	27-04-2020 to 30-04-2020
4.	Poster Making Competition On Covid – 19	01-05-2020 to 05-05-2020
5.	Mother's Day	08-05-2020 to 10-05-2020
6.	International Family Day	15-05-2020
7.	National Anti – Terrorism Day	21-05-2020
8.	Bio- Diversity Day	22-05-2020

ACTIVITIES OF CLASS -IV APRIL & MAY 2020		
S.NO.	ACTIVITY	DATE
1.	Slogan Writing, Speech (World Earth Day)	22-04-2020
2.	English Poetry Recitation (World English Day)	23-04-2020
3.	Pledge on Human Rights	27-04-2020 to 30-04-2020
4.	Poster Making Competition On COVID – 19	01-05-2020 to 05-05-2020
5.	Mother's Day	08-05-2020 to 10-05-2020
6.	International Family Day	15-05-2020
7.	National Anti – Terrorism Day	21-05-2020
8.	Bio- Diversity Day	22-05-2020

ACTIVITIES OF CLASS -V APRIL & MAY 2020		
S.NO.	ACTIVITY	DATE
1.	A Seed and its Parts	03-04-2020
2.	Stages in Germination of Seed	10-04-2020
3.	Earth Day: Slogan Writing Activity	22-04-2020
4.	Poetry Recitation	23-04-2020
5.	Video on COVID-19 contest	27-04-2020
6.	Pledge on Human values	27-04-2020 to 30-04-2020
7.	Making a Tribal Art using Shapes , Drawing Designs using Parallel, Intersecting and Perpendicular lines	29-05-2020
8.	Poster Making Competition (COVID-19)	01-05-2020- 05-05-2020
9.	Poster making activity for Iodised salt, Advertisement on Iodised salt	03-05-2020
10.	Meal chart Activity	06-05-2020
11.	Make your own video showing the formation of Day and Night	07-05-2020
12.	Digital Card making	08-05-2020 to 10-05-2020
13.	Family-time Photograph (International Family Day)	15-05-2020
14.	Hindi Poem Recitation ;Theme-'Patriotism and Peace'(National Anti-Terrorism Day)	21-05-2020
15.	Picture Collage on Bio-Diversity (Bio- Diversity Day)	22-05-2020

• **Middle Department**

ACTIVITIES OF CLASS -VI APRIL & MAY 2020		
S.NO.	ACTIVITY	DATE
1.	World Earth Day : Poster Making	22-04-2020
2.	Ganga Quest	22-04-2020 to 22-05-2020
3.	World English Language Day : Speech on Importance of Language	23-04-2020
4.	World Book Day	23-04-2020
5.	Video Making on COVID-19 Awareness	27-04-2020
6.	Pledge on Human Values	27-04-2020 to 30-04-2020
7.	World Dance Day	29-04-2020
8.	World Asthma Day	30-04-2020 to 04-05-2020
9.	Mental Health and well-being for Parents and Children of ATL's	03-05-2020
10.	Mother's Day	08-05-2020 to 10-05-2020
11.	World Telecommunication Day	17-05-2020
12.	World Hypertension Day	18-05-2020
13.	International Museum Day	18-05-2020
14.	National Anti- Terrorism Day	21-05-2020
15.	International Day of Biological Diversity	22-05-2020

ACTIVITIES OF CLASS -VII APRIL & MAY 2020		
S.NO.	ACTIVITY	DATE
1.	Slogan Writing (World Earth Day)	22-04-2020
2.	English Poetry Recitation	23-04-2020
3.	Pledge on Human values	27-04-2020 to 30-04-2020
4.	Yoga (Video Making Activity), Slogan Writing and Poster Making on World Asthma Day	30-04-2020 to 05-05-2020
5.	Poster Making Competition	01-05-2020 to 05-05-2020

6.	Digital Card Making	08-05-2020 to 10-05-2020
7.	Guru Shishya Parampara	20-04-2020
8.	Speech on Importance of Language	23-04-2020 & 24-04-2020
9.	Solid Expansion on Heating	02-05-2020
10.	Difference in temperature (ice- cold water, Tap water and warm water) using hands.	05-05-2020
11.	Pronunciation Drill of Vocabulary	05-05-2020
12.	Pranayam	05-05-2020
13.	Measuring temperature using Clinical Thermometer	09-05-2020
14.	Hindi Poem Recitation Activity	10-05-2020
15.	Story Narration	12-05-2020 & 15-05-2020
16.	Speech (International Family Day)	15-05-2020
17.	PPT Making (World Hypertension Day)	17-05-2020
18.	PPT Making (World Telecommunication Day)	17-05-2020
19.	PPT Making (International Museum Day)	18-05-2020
20.	Poem Recitation (National Anti – Terrorism Day)	21-05-2020
21.	Essay Writing (Bio- Diversity Day)	22-05-2020

ACTIVITIES OF CLASS -VIII APRIL & MAY 2020		
S.NO.	ACTIVITY	DATE
1.	Mask Making	22-04-2020
2.	The World Earth Day	22-04-2020
3.	English Poem Recitation/Declamation on World English Language Day	23-04-2020
4.	Video Making on COVID-19 Awareness	27-04-2020
5.	Pledge on Human Values (Integrity Club)	27-04-2020
6.	Speech/Video/Poster Making on World Asthma Day	05-05-2020
7.	Hindi Poem Composition and Recitation on Mother's Day	10-05-2020
8.	World Telecommunication Day	17-05-2020
9.	World Hypertension Day	18-05-2020
10.	International Museum Day	18-05-2020
11.	Natioanal Anti- Terrorism Day	21-05-2020
12.	International Day of Biological Diversity	22-05-2020

- **Secondary Department**

ACTIVITIES OF CLASS - IX APRIL & MAY 2020		
S.NO.	ACTIVITY	DATE
1.	Poster making - How to Save Earth from Corona	22-04-2020
2.	Ganga Quest- An Online National Quiz on Ganga.	22-04-2020
3.	Biographical Sketch of William Shakespeare with Pictures Collage.	23-04-2020
4.	Vocabulary Exercise and ASL Activity	27-4-2020
5.	Pledge On Human Rights	27-04-2020 to 30-04-2020
6.	Yoga & Exercises Related to Prevent Asthma	30-04-2020 to 04-04-2020
7.	Poster Making Competition On COVID – 19	01-05-2020 to 05-05-2020
8.	Graph Plotting(Learning Co-ordinate Geometry)	12-05-2020
9.	PPT Making (Telecommunication Day & World Hypertension Day)	17-05-2020
10.	PPT Making (International Museum Day)	18-05-2020
11.	Hindi Poem Recitation Competition (National Anti-Terrorism Day)	21-05-2020
12.	Bio-Diversity Day : Essay Writing(Importance of Bio-Diversity and its impact on Environmental and Geographical Science)	22-05-2020

ACTIVITIES OF CLASS - X APRIL & MAY 2020		
S.NO.	ACTIVITY	DATE
1.	World Earth Day (Poster Making)	22-04-2020
2.	Ganga Quest	22-04-2020 to 22-05-2020
3.	Biographical Sketch of William Shakespeare with Pictures Collage	23-04-2020
4.	COVID -19 Awareness (Video Making)	27-04-2020
5.	Pledge on Human Values	27-04-2020 to 30-04-2020
6.	Vocabulary Exercise and ASL Activity (English)	28-04-2020

7.	World Asthma Day	05-05-2020
8.	Mental Health and Well-Being for Parents and Children of ATL's	03-05-2020
9.	World Telecommunication Day	17-05-2020
10.	World Hypertension Day	18-05-2020
11.	International Museum Day	18-05-2020
12.	National Anti- Terrorism Day	21-05-2020
13.	International Day of Biological Diversity	22-05-2020

6.4 WORKSHOPS (For Teachers)

Date	Name of Workshop/Webinar	Resource Person	Venue/Platform	Attended By
11-04-2020 to 20-04-2020	POCSO	SCERT, Haryana	Chalklit Platform, SCERT	Mr. Rajesh Kumar Yadav, Ms. Kapila Rekhi, Ms. Anju, Ms. Jyoti Suhag, Mr. Mukesh Kumar, Mr. Ajay Sharma, Ms. Suhani Goyal, Mr. Vikas Kumar, Ms. Sakshi Srivastav, Mr. Harshit Khandelwal, Mr. Harender Kumar, Mr. Kuljit Singh, Ms. Kalpna Tyagi, Ms. Preksha Seth, Ms. Jyoti, Ms. Kanchan Dhariwal
19-04-2020	Online Capacity Building Program	SCERT	Online	Ms. Anju
01-05-2020	Fun with Studies	Mr. Sushant Kalra	Online	Ms. Anju
03-05-2020	Mental Health and Wellbeing for Parents and children	Mr. R. Ramanan	Online	Mr. Rajesh Kumar Yadav
05-05-2020	Effective and Fun reading activities at Home	Macmillan Education	Online	Mr. Rajesh Kumar Yadav
08-05-2020	Unlocking the locker room	Dr. Swati Popat Vats, Anju Kish, ZirskMarkar and Varun Gupta	Online	Ms. Anju
23-03-2020	Staying Resilient Amidst Turbulence	Sister BK Shivani	Frontiers Education	All Teaching Staff
23-03-2020	Challenges of online Education	Mr. Vikas Yadav, Mr. Sujeet Chikara	Online	All Teaching Staff

- Teachers have also been registering from time to time to the Online Capacity Building Programme(s) run by CBSE.
- Ms. Kapila Rekhi (TGT-English) attended the Online Sahodaya Cluster Meeting on 25th May, 2020 on Zoom Application where 24 schools participated. The discussion was focussed on "How to Encourage Students to Attend Online Classes, Collection of Tuition-Fee from the Parents and Adoption of Anti-COVID measures in schools' premises after post lockdown".

6.5 PROGRESS ON SCHOOL INFRASTRUCTURE

6.5.1 SAFETY & SECURITY

- Cameras are installed in all the corridors and important places of school building for 24X7 vigilance.
- Request for more cameras was placed to NTPC/APCPL, as to cover school premise adequately.
- To tighten the security at gate, guards have been appointed by APCPL.

6.5.2 REPORTING MATTERS

Library

Total number of books	=	3801
No. of Reference Books	=	98

- The Principal thanked the APCPL authorities for the relentless support to BBPS Jharli for add on of books in the Library. He proposed to introduce electronic media like Kindle, I-Pads in library to transform the traditional library into digital library.

School Transport

- BBPS Jharli owns 02 school buses.
- During the month of April & May 2020, School Buses did not ply due to Lock Down
- NTPC has provided 01 new school bus for the session 2020-2021.
- All buses are well equipped and adhere to the guidelines of Supreme Court. All norms are being strictly adhered to.

Finance

All expenses are within proposed budgetary provision. Details of Fees received for the Month of April & May 2020 were showcased to the members.

MONTH WISE COLLECTIONS (TUITION FEE)			
Month	Total Strength	Fee Received	Fee Pending
April	271	271	0
May	274	134	140

Measures for Improvement

All the suggestions made from time to time are discussed and are implemented to the best of our ability.

Discipline

Overall discipline & general conduct of students & staff is good.

CBSE Affiliation

The validity of school's affiliation due to the times we are in has Provisionally been extended up to 31.03.2021 by CBSE.

Work to be Initiated

- Language Lab (In pipeline)
- Installation of Smart classes in PS, PP, IX and X is to be done in four class rooms.
- Setting up of ATAL LAB.

Staff Meetings

Online Staff meeting is conducted once/ twice in a week through Google Meet.

PTA Meeting

New PTA body will be formed for the session 2020 -2021, once the school re-opens after the situation gets normalised.

Anti - COVID Measures

It was mentioned, the school needs to install equipment (NON-Body Contact) latest by end of June 2020 or by the first week of July 2020 as and when the school's reopen for safety of staff and students.

- Sensor Based Sanitizer/Foot Operated Sanitizing Machine
- Sensor Based Water Taps
- Thermal Scanners
- IT Enabled Classrooms which can help the students to stay home and get connected to the classrooms & teaching learning aids.

7. ANY OTHER POINTS

- The Principal proposed the need of appointing a Lab Attendant for General Science Lab & Computer Lab.
- The Principal put on record his deep sense of appreciation for the staff who works selflessly. The constant guidance from the members of the Managing Committee plays a major role. He also expressed his heartfelt gratitude to the Hon'ble President, CES, Mr. L R Channa, Chairman, SMC - Dr. V K Ahuja, BUH (Business Unit Head), Mr. C K Samanta, Secretary, SMC - Mrs. Asha Prabhakar and all other erudite members of the School Managing Committee and APCPL authority for their invaluable guidance & continuous support.
- He thanked the members for sparing their valuable time to attend the meeting.
- The meeting ended with a vote of thanks proposed by Mr. Prabhat Ram, AGM (HR), APCPL.

Date: 01 June, 2020

Anil Kumar Garg
(Principal)